Business Meeting Agenda

1. Call to Order
2. Acknowledgements and Appreciation
3. Communications from those unable to attend

4. Necrology
   a. Nati Cano
   b. Charles Moore
   c. Hardja Susilo
   d. Gerald Wilson

5. Approval of 2014 Minutes

6. Reports
   a. President (Charles Sharp)
   b. Vice-President (David Harnish): Ki Mantle Hood Prize
   c. Secretary-Treasurer (Ken Habib)
   d. Student Representatives

7. Election of New Officers
   a. Secretary-Treasurer – a 3 year term, the secretary-treasurer manages the finances of the chapter, takes minutes during the business meeting, and submits a written report to the SEM board.
   b. Web Editors – this is also a 3 year term with responsibilities including updating the chapter’s website and email list. Some knowledge (or desire to learn) HTML is necessary.

8. Old Business
   a. VerticalResponse versus listserv for email communications: the listserv needs to be hosted a University (currently UCLA). VerticalResponse is currently free for us through an agreement.

9. New Business
   a. Conference Expenses:
      i. Are registration fees for the conference too high or too low?
      ii. Should meals be provided by direct cost or registration if they are not underwritten by a funding office/entity?
      iii. Would members prefer to leave the campus for meals?
iv. Should we have a reduced price for undergraduate students?
b. 2016 Conference – UCLA? – We are waiting to hear back from the department chair. Steve Loza has volunteered as local committee chair pending approval.
c. 2017 Conference location and local committee chair.